

Wedding Agreement
Peninsula Cluster of Catholic Parishes

St Mary Star of the Sea

We, _____ wish to use St. Mary Star of the Sea, Church (Ft. Monroe, VA) for our wedding which will be held on _____ at the hour of _____. Our rehearsal will be held on _____ and is scheduled for _____.

We understand that we will have access to the space one hour prior to the start of our ceremony and that we will be finished no later than one hour (1 hour) after the ceremony ends (3:30pm on Saturdays). Due to the dynamic nature of the Parish schedule we agree to arrive and depart on time.

The user fee is \$100.00 for currently registered Parishioners, \$300.00 for currently registered Cluster Parish Parishioners and \$2,500.00 for non-Parishioners. A down payment of one half the user fee (\$50.00, \$150.00 or \$1,250.00) is due at the signing of this contract to secure the date and time. The balance is due 30 days prior to the ceremony. We understand that the ceremony at St Mary Star of the Sea Church cannot take place if the required fees are not paid in full prior to the date of the ceremony. We also understand that payments intended for the Marriage Rite Coordinator, Music Minister and Cantor should be made out to the parish and that extraordinary requests for worship aids, or monetary gifts to clergy or others assisting with our celebration are not included in this amount.

Fees:

1. Church Facility:

- Registered Active Parishioner \$100.00
- Registered Cluster Parishioner \$300.00
- Non-parishioner \$2,500.00

(Please make checks payable to the individual church. One half of the Church fee is due in the Parish Office at the time the wedding date is reserved and is non-refundable).

2. Music Minister/Organist \$200.00 (St Mary Star of the Sea)

3. Cantor \$150.00 (St Mary Star of the Sea)

(Please make these checks payable to the Music Minister and Cantor. These checks are due in the Parish Office one month prior to the wedding and are non-refundable.)

4. Marriage Rite Coordinator Donation

5. Priest/Deacon Donation

6. Housekeeping/Facility Cleanup

\$100.00

Dated

X _____
Bride

Bride (please print)

Telephone

Email

X _____
Groom

Groom (please print)
